



INTERNAL QUALITY ASSURANCE CELL (IQAC)

MEETING MINUTES (2020-21)

VENUE: Zoom (online)

DATE: 21/07/2020

TIME: 3.30 pm to 4.30 pm

AGENDA:

- Covid Pandemic situation
- Financial crisis
- Work from home
- Result evaluation of 5th semester
- Practical classes
- Extension programmes
- Alumni data collection

The principal welcomed all the members to the meeting

The Meeting was called to order by the Principal. The principal requested all the departments and committees to associate with IQAC for organizing programs.

ATTENDEES:

RIYAS AP

Chairman

RIYAS N

Administrative Officer

NISHATH

(Asst. Prof. and Head Dept of Life Science)

SHAHEERA N

(Asst. Prof. Dept of Psychology)

ABDUL GANIYY

(Asst. Prof. and Head, Dept of Geography)

SHAMEENA A

(Asst. Prof. and Head, Dept of English)

HISHAM CK

(Asst. Prof. and Head, Dept of Computer Science)

SAJNA MINI

Cordinator

ANITHA

Staff Secretary

RIYAS BABU KT

Asst. Prof, Dept of Commerce

DECISIONS:

- The council discussed the Covid Pandemic Situation and the existing Financial crisis
- The Principal suggested that work from home would be a better choice
- Every department evaluated their 5th sem results.
- HoDs discussed their concerns regarding Practical sessions and classes.
- The principal directed to provide webinars and seminars as far as possible to ensure students engagement and smooth conduct of academics
- Extension Programmes needed be conducted in possible ways
- Reminded about the Alumni data collection

IQAC Coordinator

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Principal
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