



INTERNAL QUALITY ASSURANCE CELL (IQAC)

MEETING MINUTES (2022-23)

VENUE: Principal's chamber

DATE: 15/06/2022

TIME: 2.45 pm to 3.30 pm

AGENDA:

- Odd semester
- Discipline and punctuality
- Add on and Bridge courses
- Club activities
- MoUs and Collaborations

The principal welcomed all the members to the meeting

The Meeting was called to order by the Principal. The principal requested all the departments and committees to associate with IQAC for organizing programs. Also Principal gave an overview about the discussion with management team held on 14/06/2022.

ATTENDEES:

SALMAN AK

Chairman

RIYAS N

Administrative Officer

SHAHEEDA

(Asst. Prof. and Head Dept Microbiology)

ARSHA SHERIN

(Asst. Prof. and Head Dept Food Technology)

SHAHEERA N

(Asst. Prof. Dept of Psychology)

ABDUL GANIYY

(Asst. Prof. and Head, Dept of Geography)

JASNA

(Asst. Prof. and Head, Dept of English)

HISHAM CK

(Asst. Prof. and Head, Dept of Computer Science)

SAJNA MINI

Coordinator

ANITHA

Staff Secretary

RIYAS BABU KT

Asst. Prof, Dept of Commerce

DISCUSSIONS & DECISIONS:

- Decided to complete certificate distribution of certificate courses by October 10 2022
- NSS programme officer Mr. Salman Faris shared the details of last NSS programme conducted at Govt. Hospital.
- The sports coordinator discussed the sports and games details.
- Staff recreation programme need to be conducted in the forth coming days
- Decided to publish News Letter atleast once in 4 months
- The Research Magazine Committee expanded by adding Anjana (Asst. Prof , Commerce Dept)
- GANADOR programme 2021-2022 decided to complete within October 15 2022
- Principal directed to make necessary arrangement for submission of IIQA on October 31

IQAC Coordinator

IQAC Coordinator
AL JAMIA ARTS & SCIENCE COLLEGE
Poopalam, Valambur P.O, 679325
Perinthalmanna, Malappuram Dist



Principal

Principal
AL JAMIA ARTS & SCIENCE COLLEGE
Poopalam, Valambur.P.O, 679 325
Perinthalmanna, Malappuram Dist